

How to Create a SchoolCafé Parent Account

These steps show parents/guardians how to create a SchoolCafé account and deposit funds in their student meal accounts.

Step 1	On a computer, open an internet browser and go to the following website www.schoolcafe.com NOTE: The SchoolCafé app is available for Android and iOS mobile devices.	
Step 2	Under Enter the name of your School District type Portland. The field will auto-populate with Portland Public schools. Click on it.	
Step 3	Click	

How to Create an Adult/Staff Account in SchoolCafé

Step 9	Enter the following: <ul style="list-style-type: none">x Username t the system will let you know if it is available or not x Enter a Password and confirm it.x Select a Security Question from the drop down menux Enter the Answer to the security question.	
Step 10	ClickNext.	
Step 11	Review the Terms & Conditions before checking the two boxes	